



Government of West Bengal

Department of Land & Land Reforms and Refugee Relief & Rehabilitation

Land Policy Branch

NABANNA

325. Sarat Chatterjee Road, P.O. Shibpur, Howrah-711102

MEMORANDUM

Memo No: 1590(22) - LR-21099/1/2025-LP

Dated: 05.05.2025

From : The Special Secretary to the Govt. of West Bengal

To : The ADM and DL&LRO (All)

...pasehim... Medinipur

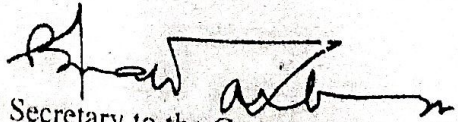
Sub: Land Use Compatibility Certificate regarding conversion of land u/s 4C of

WBLR Act, 1955.

Whereas the jurisdiction of the Collectors (DL&LRO / SDL&LRO / BL&LRO) in respect of the conversion cases i.e. change of area, character or use of land under section 4C of the WBLR Act, 1955 is guided by this Departments Notification No. 4296-LR/1A-05/07 GE(M), dated 17 th September, 2009;

And Whereas conversion ought to be done after the requisite approval from the Urban Development & Municipal Affairs Department or local Municipal bodies for Land Use Compatibility Certificate(LUCC) where LUCC is applicable therein as per section 46 of the West Bengal Town & Country (Planning & Development) Act, 1979;

Now, therefore, it is ordered that before allowing conversion of land u/s 4C of WBLR Act, 1955 by the Collectors (DL&LRO / SDL&LRO / BL&LRO under their respective jurisdictions) official comments should be sought / obtained from Urban Development & Municipal Affairs Department or local Municipal bodies for Land Use Compatibility Certificate (LUCC) where LUCC would be applicable as per section 46 of the West Bengal Town & Country Planning (P&D) Act, 1979.


Special Secretary to the Government of West Bengal

Government of West Bengal
Department of Land & Land Reforms and Refugee Relief & Rehabilitation
Land Policy Branch
Nabanna
324, Sarat Chatterjee Road, P.O. Shibpur, Howrah – 711102

Memo No: 06 - LP/5M-85/25

Dated: 02-01-2026

From : The Deputy Secretary to the Govt. of West Bengal

To : The ADM and DL&LRO, Howrah

Sub: Land Use Compatibility Certificate regarding conversion of land u/s 4C of WBLR Act, 1955.

Ref: Your Memo No. Misc.-83/Conv/Deptt./25/4843 dated 12.12.25


Sir,

With reference to the subject mentioned above, this is to inform you that jurisdiction of the Collectors (DL&LRO / SDL&LRO / BL&LRO) in respect of the conversion cases i.e. change of nature, character or use of land under section 4C of the WBLR Act, 1955 is guided by this Department's Notification No. 4296-LR/1A-05/07 GE(M), dated 17th September, 2009.

It is further noted that conversion ought to be done after obtaining concurrence from the concerned Planning / Development authorities for Land Use Compatibility Certificate (LUCC) where LUCC is applicable under the West Bengal Town & Country (Planning & Development) Act, 1979.

Now, therefore, I am hereby directed to request you to approach the concerned Planning / Development Authority first for disposal of conversion cases, giving them a timeline of 15(fifteen) days to reply the LUDCP status, since specific time limits have been laid down for this process under the West Bengal Right to Public Service Act, 2013, and then dispose of the pending conversion cases as per existing norms u/s 4C of WBLR Act, 1955.

Yours faithfully,



Deputy Secretary to the Government of West Bengal

Dated: 02-01-2026

No. 06/1(23) - LP

Copy forwarded for information and necessary action to:


1. The Special Secretary to the Govt. of West Bengal
Urban Development & Municipal Affairs Department
Nagarayan, DF-8, Sector-I, Salt Lake, Kolkata – 700064, for information and taking necessary action.
2. The ADM and DL&LRO,
- He is requested to follow the guideline mentioned above.
- ✓ 3. O/C.


Deputy Secretary to the Government of West Bengal

DESPATCHED

Signature.....

Date.....


02/01/2026